



Odoo Functional Workshop

Handbook

60+

CONTACT HOURS

30K+

STUDENTS TRAINED

20-25

LIVE SESSIONS

300+

PRACTICE QUESTIONS

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About iValue Academy

Your Learning Partner — Building Talents Since 2019



iValue Academy is a professional eLearning platform specializing in Odoo ERP functional training. Established in 2019 as the training arm of iValue Solutions — an Odoo Certified Partner — the Academy bridges the gap between theoretical knowledge and real-world ERP implementation.

Our programs are designed and delivered by practicing ERP consultants and solution architects who lead live projects in parallel with their instruction. This direct connection between delivery practice and classroom teaching is what makes iValue Academy's training uniquely practical, current, and immediately applicable.

30K+

STUDENTS TRAINED

160+

COUNTRIES REACHED

100+

ERP PROJECTS

iValue Academy is proudly operated by iValue Solutions, an Odoo Certified Partner with active operations in Egypt and Saudi Arabia.

Odoo Functional Workshop Overview & Value Proposition



The Odoo Functional Workshop (OFW) is a live, instructor-led training program designed to give you practical knowledge and the confidence to configure, operate, and implement Odoo across 40+ modules. Through real business cases inspired by actual implementation projects, you will learn how the system works in real companies—not just in theory.

During the workshop, you will understand how key business departments such as Sales, Purchase, Inventory, Accounting, and HR operate together inside one integrated system. By the end of the workshop, you will be able to work with Odoo in a structured and practical way, preparing you to step into your first ERP project with clarity and confidence.

What Makes OFW Different

The Odoo Functional Workshop (OFW) is designed to go beyond traditional training by combining **practical ERP experience, real project exposure, and structured career preparation**. The workshop focuses on building the skills and confidence needed to work effectively with Odoo ERP in real business environments.

OFW Key Differentiators

- **Live, interactive sessions** led by an experienced instructor .
- **A complete real business case** used throughout the workshop to simulate a real ERP implementation.
- **Capstone project evaluation** to ensure participants can apply what they learn in practice.
- **Career preparation support**, including CV review, LinkedIn optimization, and mock interviews.
- **Access to Odoo certification practice tests** with **300+ questions** to strengthen exam readiness.
- **Lifetime access to session recordings** for continuous learning and revision.
- **Exclusive WhatsApp alumni community** for ongoing support, networking, job opportunities, and freelance collaboration.
- **Internship and job referral opportunities** for high-performing participants.
- **Money-back guarantee** if the workshop outcomes are not achieved.
- **Delivered by an instructor who is an Odoo Solutions Architect, CMA, and PMP**, bringing real industry expertise to the training.

Who Is This For?

Four Audiences. One Workshop.



The OFW is designed to serve four distinct learner profiles. If you recognized yourself in any of the descriptions below, this workshop was built with you in mind.

	Your Current Situation	What OFW Gives You
Beginners & Career Shifters	New to Odoo or ERP systems; looking for a structured, practical entry point into the field.	A complete functional foundation across all major modules, delivered in a guided, hands-on Round environment.
Junior Odoo Implementers	Already working on Odoo projects but feeling unsure about scope, configuration, or best practices.	Structured implementation methodology, real project experience, and best-practice delivery patterns.
Business Owners & Operations Managers	Currently running or planning an Odoo implementation; want to understand what your team is doing and how to evaluate it.	End-to-end visibility of how each department module works and integrates — so you lead implementation with confidence.
Corporate HR – L&D Teams	Onboarding staff to Odoo or building internal ERP capability across teams.	A structured, certified, and outcomes-based training program with measurable skill benchmarks and project evaluation.

No prior Odoo experience is required to enrollment . The workshop starts from first principles and progresses to advanced implementation scenarios.

Workshop Journey

From enrollment to Career – Your Step-by-Step Path



The OFW is structured as a progressive journey across six stages. Each stage builds directly on the previous, ensuring that theoretical understanding is immediately reinforced through practice.

1 Onboarding

Welcome session, study guidelines, platform access, database setup, and introduction to the real-life business case that will be used throughout the workshop.

2 Core Module Learning

Live sessions covering all 40+ Odoo modules across 10–12 weeks. Every session is practical – you configure, transact, and analyze within the simulated company in real time.

3 Capstone Project

You are assigned a real-world ERP implementation scenario. You design and deliver the solution independently, applying everything learned across all modules.

4 Certification Prep

Structured guidelines, exam strategy, and access to 300+ practice questions aligned with the official Odoo Functional Certification Exam.

5 Career Preparation

Dedicated session covering CV building, LinkedIn optimization, and mock interviews (HR and technical) conducted with iValue Solutions practitioners.

6 Alumni Community

Join the WhatsApp graduates network. Get lifetime access to session recordings. Become eligible for internship, job referral, and public recognition opportunities.

Content Outline

40+ Odoo Apps Across 12 Functional Domains



The workshop covers all core and extended Odoo modules used in real-world projects. Each domain includes best-practice implementation, transactional flow, reporting, and integration with the wider ERP.

Introduction



Topics Covered

- Introduction to Odoo and study guidelines
- Real-life business case overview
- Odoo database initiation and setup

Learning Outcome

Upon completion: Set up and navigate an Odoo database with confidence, and understand the business case scenario to be mapped to real project delivery throughout the workshop.

Purchase



Topics Covered

- Purchase setup and configuration
- Procure-to-Pay full cycle
- Purchase reporting and analysis

Learning Outcome

Upon completion: Manage the full Procure-to-Pay cycle including RFQs, purchase orders, receipts, and vendor bills – integrated with Inventory, MRP, and Accounting.

Accounting



Topics Covered

- Accounting setup and configuration
- Invoicing and Billing
- Full accounting and business cycle transactions
- Reporting and Financial Statements
- Accounting integration with all ERP modules

Learning Outcome

Upon completion: Configure the Odoo accounting setup (chart of accounts, taxes...), execute the full record-to-report cycle, and produce financial statements integrated with Sales, Inventory, HR, and Manufacturing.

Inventory & Warehouse



Topics Covered

- Warehouse and Location Structures
- Inventory management setup
- Fulfillment, middle-mile, and last-mile management
- Inventory handling and management
- Inventory reporting

Learning Outcome

Upon completion: Design multi-warehouse structures, manage stock movements, and control fulfillment operations from receipt to delivery – integrated with Purchase, Sales, MRP, and Accounting.

Content Outline

40+ Odoo Apps Across 12 Functional Domains

CRM & Sales



Topics Covered

- Customer Relationship Management (CRM)
- Order-to-Cash full cycle
- Pricing and promotions
- Supply chain full cycle controlling

Learning Outcome

Upon completion: Manage the full Order-to-Cash cycle, configure pricing strategies, and analyze pipeline and sales performance reports.

Human Resources (HR)



Topics Covered

- Personnel directory
- Recruitment, attendance, and leave management
- Employee expenses
- Full Payroll cycle

Learning Outcome

Upon completion: Manage the full employee lifecycle, run payroll, and reconcile HR costs with the Accounting module.

Manufacturing



Topics Covered

- Material Resource Planning (MRP)
- Product Lifecycle Management (PLM)
- Quality Control
- Maintenance
- Manufacturing cost allocation
- Production Planning

Learning Outcome

Upon completion: Set up and execute manufacturing orders, manage bills of materials (recipes), configure quality checks, and integrate manufacturing costs with Accounting.

Projects & Support



Topics Covered

- Project and Timesheet management
- Helpdesk and ticketing system
- Field Service
- Repairs and warranty

Learning Outcome

Upon completion: Create and manage projects, track time, allocate and track project cost through profit centers. Manage customer support tickets, and configure field service workflows.

Content Outline

40+ Odoo Apps Across 12 Functional Domains

System Administration

Topics Covered

- Users and access rights management
- Multi-company setup
- Odoo Studio
- Settings and Administration

Learning Outcome

Upon completion: Configure user roles, set up multi-company environments, and use Odoo Studio to customize views and fields with Zero code.

Point of Sale (POS)

Topics Covered

- POS shop
- POS restaurant
- Inventory and Accounting integration

Learning Outcome

Upon completion: Configure and operate POS sessions for retail and restaurant environments, integrated with stock and financial reporting.

Website & eCommerce

Topics Covered

- Website design and management
- eCommerce and online selling

Learning Outcome

Upon completion: Build and manage an Odoo-powered website and eCommerce store integrated with Inventory and Accounting.

Extra Apps

Topics Covered

- Documents and Spreadsheet
- Survey
- Knowledge
- eLearning
- Live Chat
- Approvals

Learning Outcome

Upon completion: Use Odoo's productivity and collaboration suite to extend ERP functionality across teams and channels.

Workshop Key Highlights

Capstone Project, Certification & Career Path



The Odoo Functional Workshop is designed to move participants beyond theory into real ERP practice. At the heart of the workshop is the **Capstone Project**, a complete implementation scenario where participants apply their knowledge to configure and deliver a full business solution using **Odoo ERP**.

Instead of isolated exercises, participants work on a realistic business case for a simulated company (Service, Trading, or Manufacturing). The objective is to design and configure an integrated system covering core departments and business workflows—mirroring what consultants experience in real Odoo projects.

Successful completion demonstrates the ability to approach ERP implementations with structure, logic, and professional confidence.

Project Evaluation

Stage	Description
Business Scenario	A detailed case study with operational requirements across multiple departments.
System Implementers	Participants configure modules, workflows, user access, and reporting within the Odoo system.
Instructor Evaluation	The implementation is reviewed by Yossef Elsherif (CMA, PMP, Odoo Certified) with feedback on system logic and best-practice alignment.
Model Solution Review	The workshop concludes with a walkthrough of the optimal implementation approach.

Certification & Credentials

Participants who complete the workshop successfully receive

Certificate	Description
Workshop Certificate	Confirms successful participation in the Odoo Functional Workshop.
Capstone Project Certificate	Awarded for completing and delivering the implementation project.



In addition, the workshop includes structured preparation for the **Odoo Functional Certification**, supported by **300+ practice questions**, exam strategy guidance, and updated certification resources.

Real Interview Experience

Participants who achieve a **Good grade or higher in the Capstone Project** unlock an exclusive opportunity: a **two-stage interview experience with the iValue Solutions team**

Interview Stage	Description
HR Interview	Career positioning, communication skills, and professional readiness.
Technical Interview	Functional knowledge of Odoo modules and real implementation scenarios.



This experience simulates the real hiring process for ERP consultants and provides direct feedback from experienced professionals

Career Support & Opportunities

The workshop is designed not only to teach ERP skills but also to support participants in launching their professional careers

Career Preparation

- CV development from both HR and technical perspectives
- LinkedIn profile optimization
- Guidance on presenting ERP project experience professionally

Opportunities After Graduation

Opportunity	Description
Internship Opportunity	The highest-performing graduate will be offered an internship with iValue Solutions within three months of graduation. The intern will work with the implementation team on a real Odoo project, attend client meetings, and gain hands-on experience that strengthens their professional profile and future employment prospects
Partner Referrals	Outstanding participants may be recommended to companies and Odoo partners in Egypt and Saudi Arabia.
Alumni Network	Lifetime access to the WhatsApp alumni community for professional collaboration and job opportunities.
Alumni Success Wall	High-performing graduates may be featured on the iValue Academy Alumni Success Wall and professional platforms, increasing their visibility to potential employers and Odoo partners



Money-Back Guarantee

If the announced learning outcomes are not achieved, you receive a full refund. We are confident in our workshop – and we stand behind it.

Odoo Certification Pathway

Your Clear Route to the Official Odoo Functional Certification

The OFW includes a structured, fully integrated certification preparation track. This is not an afterthought – it is built into the workshop from the start, ensuring that every topic you study contributes directly to your readiness for the official Odoo Functional Certification Exam.

What Is Included

- Structured exam guidelines: a step-by-step preparation plan aligned with the official exam blueprint.
- 300+ practice questions that simulate the official Odoo certification exam – covering all functional domains.
- Unlimited test retakes with instant results and detailed feedback on incorrect answers.
- Exam strategy coaching integrated into final sessions – covering time management, question interpretation, and common pitfalls.

The Odoo Functional Certification is globally recognized and required for Odoo Partner-level implementations. OFW prepares you to pass it on your first attempt.

Format, Schedule & Delivery

Everything You Need to Know Before You Join

60+	20–25	10–12	2.5–3
CONTACT HOURS	SESSIONS	WEEKS	HOURS / SESSION

Delivery Format	Live, online via Zoom. All sessions are fully interactive with screen sharing, live Q&A, and real-time system practice
Session Schedule	Every Saturday and Tuesday
Session Duration	2.5 to 3 hours per session
Total Duration	10 to 12 weeks (2 to 3 months)
Recordings	All sessions are recorded and made available for lifetime access on the iValue Academy platform – accessible anytime from any device
Language	instructor Language: Arabic Training Materials: English, Odoo Interface: English.
Platform	iValue Academy (academy.ivalue-s.com). Participants receive access credentials upon enrollment
Technical Requirements	A stable internet connection, a laptop or desktop computer, and a free Odoo account (setup guidance provided at onboarding)
Round Size	Limited enrollment per Round to ensure quality interaction with the instructor

Enrollment

Secure Your Place in the Next Round

The Odoo Functional Workshop runs in scheduled Rounds with limited seats per intake. Enrollment is open until the Round reaches capacity or the registration deadline – whichever comes first

How to Enroll

- 01** Visit the enrollment page at academy.ivalue-s.com/ofw-enroll
- 02** Complete the registration form with your name, contact details, and professional background.
- 03** Our team will contact you within 24 hours to confirm your place and provide payment details.
- 04** Upon payment confirmation, you will receive your access credentials and onboarding instructions.

Yossef Elsherif



Odoo Solutions Architect & ERP Project Manager



The Odoo Functional Workshop is led by one of the region's most experienced ERP practitioners – Yossef Elsherif.

With more than **13 years of hands-on ERP implementation experience**, Youssef has built a professional track record that combines **solution architecture, project leadership, and professional training**. His work spans the full lifecycle of ERP transformation—from analyzing business operations and designing system architecture to leading implementation projects and guiding organizations through successful system adoption.

As the **Founder of iValue Solutions and iValue Academy**, he has played a key role in delivering ERP solutions and developing professionals across the region. Through his teaching and mentorship, he has helped **more than 30,000 professionals from over 160 countries** develop practical ERP skills and advance their careers.

In the Odoo Functional Workshop, participants benefit from the **same methodologies, frameworks, and implementation thinking used in real ERP projects**, ensuring that the learning experience reflects the realities of modern Odoo implementations.

CMA – Certified Management Accountant

30,000+ professionals trained through Udemy and iValue Academy

PMP – Project Management Professional

Students and learners from over 160 countries

Founder of iValue Solutions

Odoo Certified Partner serving 30+ industry sectors

13+ Years of ERP Delivery Experience

Active projects and operations in Egypt and Saudi Arabia

Odoo Certified (v13 – latest release)

100+ ERP implementation projects delivered

Frequently Asked Questions

Is the workshop suitable if I have zero Odoo or ERP experience?

Yes. The workshop starts from first principles — no prior Odoo knowledge is required. Many of our most successful graduates joined with no ERP background at all. The workshop is structured to bring beginners to implementation-ready level.

Do I need an accounting background to join the workshop?

No accounting background is required. You'll learn the essential accounting concepts needed to work with Odoo. will also receive free access to our recorded Accounting Fundamentals course.

Does the workshop include hands-on learning?

Yes. The workshop includes real-world business scenarios and a complete Odoo implementation project, allowing you to apply what you learn and gain practical experience similar to working on real client projects.

What is the difference between

an Odoo Functional Consultant and an Odoo Developer?

An Odoo Functional Consultant works directly with clients to understand their business processes, configure the system, translate their requirements into Odoo solutions, and guide Developers in meeting those requirements.

An Odoo Developer typically has less direct client interaction and focuses primarily on coding, integrations, and technical customizations based on the project's requirements.

Frequently Asked Questions

I already have some Odoo experience. Will I still benefit?

Absolutely. Many participants join with some Odoo experience and find that the workshop helps them organize their knowledge, understand how Odoo applications work together, and follow a structured implementation methodology. The graduation project and certification preparation also provide valuable hands-on experience.

What happens if I miss a session?

All sessions are recorded and made available for lifetime access on the iValue Academy platform. You can catch up on any missed session at your convenience. The WhatsApp alumni group is also available for peer support.

Will I receive support during the workshop?

Yes. You'll receive continuous support from the instructor and the iValue Academy team throughout the workshop. After completing it, you can continue connecting with other graduates through the WhatsApp alumni group.

What technical setup do I need?

You'll need a stable internet connection and a laptop or desktop computer. Full setup guidance and a pre-session checklist will be provided during onboarding, and the Zoom link for each session will be shared in advance.

What certificates will I receive after completing the workshop?

You'll earn two certificates from iValue Academy: a Course Attendance Certificate recognizing your participation in the workshop, and a Project Completion Certificate demonstrating that you successfully completed a practical Odoo implementation project.

Frequently Asked Questions

Will the workshop prepare me for the official Odoo Certification exam?

Yes. You'll follow a structured certification preparation track and receive access to an exam simulator helping you understand the exam format, assess your knowledge, and prepare with confidence.

How does iValue Academy recognize top-performing graduates?

Graduates who achieve a Very Good rating or higher on their graduation project are featured on our Success Wall, showcasing their achievements and helping them stand out to potential employers.

Does the workshop offer internship or employment opportunities?

The highest-rated graduate will receive an internship opportunity at iValue Solutions within three months of graduation, working with the implementation team on a real Odoo project and attending client meetings. This hands-on experience can strengthen their professional profile and support future employment opportunities.

WhatsApp

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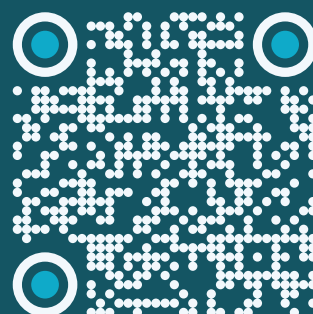
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